

WITHERNWICK PARISH COUNCIL

CHAIR: COUNCILLOR MR NORMAN WILKIE

CLERK: MR P L WILSON CPFA

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Minutes of a Meeting of Withernwick Parish Council

Held in St Albans Church, Withernwick on 2nd August 2017 at 7.00pm

PRESENT: - Parish Councillors: Mr N. Wilkie, Mrs D. Carr, Mr P Boyle, Mrs C. Wilkie, Mr C. Sharp, Mrs E. Grove, Mr J. Mann and Mrs L. Winter.

CLERK: - Mr P L Wilson CPFA

22. PARISHIONERS QUESTIONS

There were no parishioner questions.

23. APOLOGIES

Cllr S. Croft had given apologies for being unable to attend. The Council **gave consent** for Cllr Croft to be absent from the meeting.

24. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None.

25. ELECTION OF VICE-CHAIR

The Council considered the election of a Vice-Chair for the current year following the deferment at the Annual meeting. Cllr C. Sharp was **unanimously elected** as Vice-Chair for the current year.

26. MINUTES OF PREVIOUS MONTHLY MEETINGS

Annual Meeting and Monthly Meetings held on 24th May 2017 - The minutes of both meetings were **unanimously approved** as a true and correct record.

27. MATTERS ARISING FROM THE ABOVE MEETINGS

None.

28. PLANNING

- i. The Council considered the following applications - 17/02439/TCA | WITHERWICK CONSERVATION AREA: Spruce; fell due to proximity to property. | Foresters Hall Main Street Withernwick East Riding Of Yorkshire HU11 4TA. The Council **unanimously resolved** to support the application.
 - i. The Council considered responses to consultation on applications taken since last meeting - **None**.
 - ii. The Council considered the following notifications from ERYC on earlier consultations - **None**

29. FINANCE

- i. The following payments were **unanimously approved**:
 - a. P.13 – 1/06/17 - HAPS – Grass-cutting payments for May - **£182.40**.
 - b. P.14 - 28/06/17 - P. Wilson - Clerk's net pay for May - **£307.61**
 - c. P.15 – 28/06/17 - HMRC (via Post Office) – PAYE deducted from May pay - **£76.80**.
 - d. P.16 - 01/07/17 - HAPS – Grass-cutting payments for June inc. clearance of tree blown down into residents garden - **£254.40**.
 - e. P.17 - 27/07/17 - P. Wilson - Clerk's net pay for June - **£188.10**
 - f. P.18 - 27/07/17 - HMRC (via Post Office) – PAYE deducted from June pay - **£47.00**.

Total £1,056.31.

Initials

29. FINANCE (Cont'd)

- ii. The Council **noted** the receipt of **£320** burial ground fees (Alta and Bulson), **£195** from ERYC for LPP, **£649.83** from HMRC for VAT reclaimed for 2016/17 and **£1.45** from HSBC for interest received.
- iii. The Council **unanimously approved** the Bank Reconciliation as at 1st July 2017 showing **Net Balances of £21,886.87** and as checked and signed by Cllr Mrs E. Grove.
- iv. The Council then considered the budget monitoring report for July 2017, **noting** the **projected overspend of £1,056** - reflecting use of earmarked reserves. The following projected **revised balances at 31st March 2018** were **noted**:-

	<u>£</u>
a. Litter Bin	4
b. Defibrillator	26
c. ERYC Grants	864
d. Premises Acquisition	10,000
e. Potential Election	4,000
f. Transparency Code	21
g. LPP Grasscutting	0
h. War Memorial Cleanse	400
i. Unallocated	<u>3,549</u>
Total	<u>18,864</u>

30. WITHERNWICK COMMUNITY WIND FARM FUND

- i. The Council received an update from the Clerk on the following and **noted** the current position.
 - a. Defibrillator – electrician has visited the Falcon to assess instalation.
 - b. Benches and Litter Bins - presented cheque and bank statement awaited.
 - c. Planters - pending.
- ii. It was also reported that due to the reduction in Government grants for Wind farm activities, the annual income from Phase 2 of the Wind Farm would be £5,000 rather than the £40,000 previously reported. This was **noted**.

31. LOCAL ISSUES

- i. Conservation Area - the Council agreed to request a Conservation Officer to attend a future meeting to answer councillors questions.

32. OTHER ITEMS OF INFORMATION

The Clerk confirmed that it was intention to retire in the near future. The Council **accepted** the retirement to be effective in 3 months, ie 2nd November 2017 and **unanimously resolved** to advertise the position in the Gazette as soon as possible. The Clerk agreed to draft an advert and circulate to members for comment.

33. ANY OTHER BUSINESS

None.

34. DATE OF NEXT MEETING

It was **confirmed** that the next Parish Council Meeting is to be held on Wednesday 23rd August 2017 at 7pm in St Albans Church. Cllrs Boyle and Mann gave apologies in advance for that meeting.

The Meeting closed 7.20pm

Signed..... (Chair)

Date.....