

WITHERNWICK PARISH COUNCIL

CHAIR: COUNCILLOR NORMAN WILKIE

PARISH CLERK / RFO:

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18th August 2017

Dear Councillor,

You are hereby summoned to attend a meeting of Withernwick Parish Council to be held at **St Alban's Church, Withernwick** on **WEDNESDAY 23rd August 2017** at **7pm** to transact the business on the agenda below.

Yours faithfully,

P L Wilson

Phil Wilson CPFA

(Clerk to Withernwick Parish Council)

WITHERNWICK PARISH COUNCIL

AGENDA – 23rd August 2017

1) PARISHIONERS QUESTIONS

A period of up to fifteen minutes for members of the public to ask questions of the Parish Council or to make representations about a matter to be discussed in the meeting.

2) APOLOGIES

To receive any apologies for absence and to consider giving consent for individual councillors to be absent from this meeting. Cllrs Boyle and Mann gave apologies at the last meeting.

3) DECLARATIONS OF PERSONAL AND PREDJUDICIAL INTERESTS

Members to declare any interest in items on the agenda and the nature of such interest and for the Council to determine if that interest could be prejudicial.

4) MINUTES OF PREVIOUS MONTHLY MEETINGS

To consider and approve the **attached** minutes of the meeting held on 2nd August 2017 as a true record.

5) MATTERS ARISING FROM THE ABOVE MEETINGS

To consider any relevant matters arising not covered elsewhere on the agenda.

6) PLANNING

- i. To consider responses to consultation on planning applications received - None.
- ii. To confirm responses to consultation on planning applications taken since last meeting:- None
- iii. To note ERYC decisions on previous consultation applications – None

7) FINANCE

- i. To approve payments :-
 - a. P.19 – 1/08/17 - HAPS – Grass-cutting payments for July - **£182.40.**
 - b. P.20 - 23/08/17 - P. Wilson - Clerk's net pay for July - **£198.85**
 - c. P.21 – 23/08/17 - HMRC (via Post Office) – PAYE deducted from July pay - **£49.60.**
 - d. P.22 - 23/08/17 - P. Wilson – reimbursement for Advert in Gazette for Clerk's position - **£196.04.****Total £626.89.**
- ii. To receive the Bank Reconciliation Statement as at 1st August 2017 (**attached**).
- iii. To receive the Budget Management and Revised Reserves Statement as at August 2017 (**attached**).
- iv. To note the receipt of the Annual Return from the External Auditors and the comment concerning the non-compliance by the Council of publishing the Return on a website, with the consequential effect of answering "No" to question 4 of the Annual Governance Statement.
- v. To consider responses to the advert for a Clerk and Responsible Financial Officer to replace the current Clerk and to agree a selection process.

8) WITHERNWICK COMMUNITY WIND FARM FUND

To receive details of progress on potential bids.

- i. Defibrillator – update
- ii. Benches and Litter Bins - update.
- iii. Planters - "parked " for now.

9) LOCAL ISSUES

- i. Conservation Area Status - update

10) OTHER ITEMS OF INFORMATION

Any other correspondence and other matters to be verbally reported by the Clerk.

11) ANY OTHER BUSINESS

None reported

12) NEXT MEETING

To note the next Council Meeting is **Wednesday 27th September 2017, 7.00pm** in St Alban's Church.

END OF AGENDA