

# WITHERNWICK PARISH COUNCIL

CHAIR: COUNCILLOR MR NORMAN WILKIE

CLERK: MR P L WILSON CPFA

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## Minutes of a Meeting of Witherwick Parish Council

Held in St Albans Church, Witherwick on 22nd March 2017 at 7.00pm

**PRESENT:** - Parish Councillors: Cllrs Mr N. Wilkie (Chair), Mr C. Sharp, Mrs D. Carr, Mr J. Mann, Mrs C. Wilkie, Mrs E. Grove and Mr S. Croft .

**CLERK:** - Mr P L Wilson CPFA

### **124. PARISHIONERS QUESTIONS**

- i. The PCC sent thanks for the £165 payment for use of the church.
- ii. The PCC also sent thanks for the advice from Cllr Croft concerning the trees in the churchyard.
- iii. It was reported the Hornsea Choir and Ukulele Band would be performing on 20th May.

### **125. APOLOGIES**

Cllrs Mrs L. Winter and Mr P. Boyle had sent apologies for not attending. The Council **gave consent** for Cllrs Mrs L. Winter and Mr P. Boyle to be absent from the meeting.

### **126. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS**

Cllr S. Croft in the event that any activities of Rathlin Energy are discussed.

### **127. MINUTES OF PREVIOUS MONTHLY MEETINGS**

Meeting held on 22nd February 2017 - The minutes of the meeting were **unanimously approved** as a true and correct record.

### **128. MATTERS ARISING FROM THE ABOVE MEETINGS**

- i. Minute 116 (ii) - .Falcon Corner - ERYC had responded that the lights were very unlikely to be viable given the estimated cost of £70,000 - £100,000.

### **129. PLANNING**

- i. The Council considered the following applications - **None**
- ii. The Council considered responses to consultation on applications taken since last meeting - Ref 17/00550/TCA - Fell outgrown cherry tree at 4 Paddock View for Mr Christopher Mayo - **unanimously resolved** to support.
- iii. The Council considered the following notifications from ERYC on earlier consultations - Erection of switch gear house with associated cable runs for Energiekontor UK Ltd at Witherwick Wind Farm ref 17/00191/PLF - **approved**.

Initials .....

**130. FINANCE**

- i. The following payments were **unanimously approved**:
  - i. P.50 – 1/03/17 - HAPS – Grass-cutting payments for February - **£167.40**.
  - ii. P.51 - 22/03/17 - P. Wilson - Clerk's net pay for February - **£198.71**
  - iii. P.52 – 22/03/17 - HMRC (via Post Office) – PAYE deducted from January pay - **£49.60**.
  - iv. P.53 - 22/03/17 - Witherwick PCC - Rent of premises - **£165.00**

**Total £580.71.**
- ii. The Council **unanimously approved** the Bank Reconciliation as at 1st March 2017 showing **Net Balances of £22,498.50** and as checked and signed by Cllr Mrs E. Grove.
- iii. The Council then considered the budget monitoring report for March 2017, **noting** the **projected underspend of £1,184**. However, the Council **noted** the comments of the Clerk that this appeared misleading as financing for some expenditure is contained within Reserves as approved and as the budget line returning excess VAT back to reserves was an internal item only. The Council therefore again **approved** the following Reserves and **noted** the following projected **revised balances at 31<sup>st</sup> March 2017**:

	£
a. Litter Bin	CR 373
b. Defibrillator	400
c. ERYC Grants	940
d. Premises Acquisition	10,000
e. Potential Election	4,000
f. Transparency Code	835
g. LPP Grasscutting	0
h. War Memorial Cleanse	200
i. Unallocated	<u>3,918</u>
<b>Total</b>	<b><u>19,920</u></b>
- iv. The Council then **approved** the draft year-end Annual Report timetable as follows:
  - a. Assumed receipt of bank statements by 12/4/17
  - b. All completed accounts and return to Auditor 14/4/17.
  - c. Completion of Internal Audit 25/4/17.
  - d. Accounts, Return and Internal Audit report to Council for approval 26/4/17.
  - e. Return posted to External Auditors 29/4/17.

**131. WITHERNWICK COMMUNITY WIND FARM FUND**

- i. The Council received an update from the Clerk on the following and **noted** the current position.
  - a. Defibrillator – the Clerk reported that he had not received details of a suitably qualified electrician from Cllr Mrs Wilkie. Cllr Wilkie apologised and Cllr Mrs Grove agreed to find a contractor. This was **noted**.
  - b. Benches and Litter Bins - the invoice for the bin is now on its way, but would be £105 plus VAT higher than estimated because of confusion over fitting the bin. It was **unanimously resolved** that the Clerk review the correspondence to assess the possibility of appealing against the fitting charge. The Clerk also reminded the Council that this scheme was never originally approved as a bid, but was agreed after the grant offer, which did not allow for fitting. This was **noted**.
  - c. Planters - pending.
- ii. The Clerk informed the meeting that the next meeting of the Panel would be 6th April 2017. This was **noted**.

Initials .....

**132. LOCAL ISSUES**

- i. PROW through Prospect House - the Council **noted** the summary of correspondence given by the Clerk and **unanimously resolved** to monitor the situation for the time being.
- ii. Potential dedication in the memory of Pat Page - the Council **noted** that the family are donating a bench for positioning near the churchyard gate on West Lambwath Road.
- iii. Local Bus Service - the Clerk informed the Council of the EYMS/ERYC decision to cancel the 241 service (to/from Beverley). The **noted** the decision and expressed disappointment.
- iv. The Clerk referred to the small garden underneath the new notice board that had been tidied and planted. It was reported that Cllr Mrs Winter had done the work and the Council wished for its thanks to be recorded in the minutes.

**133. OTHER ITEMS OF INFORMATION**

The Clerk reported on a number of items of correspondence. Items requiring noting or decision were as follows:-

- i. Town and Parish Liaison meeting - next meeting on 16 May 2017 - no-one wished to attend.
- ii. Estuary TV - request for a media hound locally - no volunteer.
- iii. Windfarm Tree Planting Fund - second round for bids ends 31 July 2017 - no suggestions.

**134. ANY OTHER BUSINESS**

The issue of the churchyard trees and the conservation area to be included in the April agenda.

**135. DATE OF NEXT MEETING**

It was **confirmed** that the next Parish Council Meeting is to be held on Wednesday 26th April 2017 at 7pm in St Albans Church.

**The Meeting closed 7.25pm**

**Signed..... (Chair)**

**Date.....**